

**FY 12 Hospital Preparedness Program (HPP)
Public Health Emergency Preparedness (PHEP)
Performance Measures**

HPP-PHEP 6.1: Information Sharing	Percent of local partners that reported requested Essential Elements of Information (EEI) to health and medical lead within the requested timeframe
Measurement Specifications	<p><u>Numerator:</u> Number of local partners that reported requested EEI to the health and medical lead within the requested timeframe</p> <p><u>Denominator:</u> Number of local partners that received a request for EEI</p>
Intent	To facilitate the ability of the Incident Command to manage resources appropriately, and in a timely manner, during incidents with public health/medical missions.
Type	System performance, Program improvement
Reporting Criteria	<ul style="list-style-type: none"> ➤ Reporting for this measure is required for all awardees that have had incidents/planned events/exercises that required reporting of EEIs. ➤ Reporting for this measure is required annually. ➤ Awardees should report the numerator and denominator of this measure by incident, planned event or exercise. ➤ Reporting should be based on a real incident (preferred) and/or planned events and exercises <ul style="list-style-type: none"> • Reporting on 2 operational periods over at least 2 incidents, if possible • Reporting on 2 operational periods from at least 2 exercises or planned events if no real world incidents
Reported Data Elements	<ul style="list-style-type: none"> ➤ Number of local partners that received a request for EEI (denominator) ➤ Number of local partners that reported requested EEI to the health and medical lead within the requested timeframe (numerator) ➤ Type of incident/exercise/planned event ➤ Please identify the type(s) of local partners that responded to the request (e.g., HCOs, coalitions, local health departments). ➤ Please identify the requesting entity (e.g., health and medical lead at the State, regional, or local level). ➤ Please identify the types of EEI requested. ➤ Please identify the type of system used to request EEI from local partners. ➤ Please identify the type of system local partners used to report requested EEI.
Alignment to Functions	<p>PHEP Function – Exchange information to determine a common operating picture,</p> <p>HPP Function – Provide healthcare situational awareness that creates a common operating picture</p>
Additional guidance and Key definitions	<p>This measure intends to capture information on incident specific information. Data elements for this measure should be based on the incident commander’s determination of specifically required health and medical related EEI for that incident, specific local partners (i.e., entities that will report EEI to the incident command) and an appropriate timeframe determined by the incident commander or designee.</p>

The State and HCCs, in coordination with healthcare organizations, emergency management, ESF #8, relevant response partners and stakeholders, determine reportable healthcare incident specific information to be used during the response. This information identifies the essential elements of information that can be reasonably shared during an incident. The process should enable the sharing of timely, relevant and actionable information during response that assists incident management with decisions to provide healthcare organizations with immediate resource needs. This information should be coordinated and agreed upon by healthcare organizations and local, State and Federal response partners. Guidelines for these elements should ensure information is incident specific, timely, relevant, actionable and flexible enough so that appropriate response decisions can be executed.

Minimal information requirements should include but are not limited to the following elements :

- Elements of information that is coordinated and agreed upon by healthcare organizations and local, State, and Federal response partners
- The types of information that can be shared
- The frequency that information should be shared
- Participants authorized to receive and share data
- Data use and re-release parameters
- Data protections
- Legal, statutory, privacy, and intellectual property considerations
- Information system security (ISS)

Examples of types of information to consider when defining reportable elements can include:

- Facility operating status
- Facility structural integrity
- The status of evacuations / shelter in-place operations
- Critical medical services (e.g., trauma, critical care)
- Critical service status (e.g., electric, water, sanitation, heating, ventilation, and air conditioning)
- Critical healthcare delivery status (e.g., surge status, bed status, deaths, medical and pharmaceutical supply, and medical equipment)
- Staffing status
- Emergency Medical Services (EMS) status involving patient transport, tracking, and availability
- Other information as applicable or determined through coordination

Appropriate timeframe: Awardee-defined timeframe for receiving requested EEI (e.g. operational period, set time to meet special request – e.g., 1500 hours)

Local partners: Entities, at the local level, which receive requests for EEIs. Local partners may differ based on the type of incident/exercise/planned event (e.g., healthcare organizations, local health departments, HCCs).

HPP-PHEP 15.1: Proportion of volunteers deployed to support a public health/medical incident within an appropriate timeframe	
Measurement Specifications	<p><u>Numerator:</u> Number of volunteers deployed to support a public health/medical incident within an appropriate timeframe</p> <p><u>Denominator:</u> Number of volunteers requested to deploy in support of a public health/medical incident</p>
Intent	To ensure that awardees meet requests for volunteers in a timely manner.
Type	Outcome; System Performance
Reporting Criteria	<ul style="list-style-type: none"> ➤ Reporting for this measure is required for all awardees. ➤ Reporting for this measure is required annually. ➤ Awardees should report the numerator and denominator of this measure by incident, planned event or exercise at state, regional or local level. ➤ For the purposes of reporting, awardees should include two incidents/exercises/planned events.
Reported Data Elements	<p>For each incident/planned event/exercise reported on, please answer the following questions.</p> <ul style="list-style-type: none"> ➤ Please identify the type of incident/planned event/exercise upon which the request for volunteers was based. ➤ Please identify the type of deployment (e.g., to assembly areas, hospitals, clinics, PODs). ➤ Briefly describe how the deployment was organized. <ul style="list-style-type: none"> • Who made the request? • To whom did the request go? ➤ Number of deployed volunteers registered in ESAR-VHP ➤ Number of volunteers deployed from other systems ➤ Please describe how the awardee or local entity identifies volunteers from other registries/systems, and the degree of coordination with those entities. ➤ Please describe any barriers /challenges to deploying volunteers to support a public health/medical incident within an appropriate timeframe.
Alignment to Functions	<p>HPP Volunteer Management Function – Volunteer agency notification for healthcare response for healthcare response needs</p> <p>PHEP Volunteer Management Function - Organize, assemble and dispatch volunteers</p>
Additional Guidance and Key Definitions	<p>Awardees are encouraged to report on 1 long running and 1 acute incident during the budget period, if possible. The awardee may also report on 2 long running or 2 acute incidents as another option. If neither of these options is available, reporting on 2 exercises or planned events is permissible.</p> <p><u>Appropriate timeframe:</u> A period of time, determined by the health and medical lead (or incident commander or designee), in which volunteers can feasibly be notified and requested to deploy. Ideally – but not in all instances – this timeframe should correspond with the timeframe in which volunteers are</p>

requested to arrive on scene.

Request: Formal application or ask for volunteers, typically by local response entities, to the health and medical lead at the local, regional or state level

Deploy: Formal action requesting individuals report for volunteer duty at an assembly point or on-scene of an incident or event
